

# FACTORYVILLE BOROUGH CHRISTMAS MARKET COMMITTEE

January 27, 2026

WE WILL MEET IN THE FACTORYVILLE LIBRARY AT 6:15

1. Call to Order
2. Roll Call
3. Motion to accept January Agenda (MOTION)
4. Motion to accept December Minutes (MOTION)
5. Nomination and election of Chair
6. Nomination and election of Vice- Chair
7. Nomination and election of Secretary
8. Committee Appointments - Current members listed = Changes??
  - a. Parking (Parking, road closures)- Beth
  - b. Entertainment (Elf School, Santas) - Erika
  - c. Decorating (Planning, Ideas, Scheduling Volunteers) - Paula, Delia
  - d. Vendors (Contacting, Map, Community Tent, Placement) - Patti Nancy, Eleanor
  - e. Volunteers (Merchandise, Volunteer signup, welcome booth) - Mieke
  - f. Finances (Sponsorship, Spending) - Leslie, Eleanor, Patti
  - g. Advertising (Signage, promotions) - Michelle
9. Debriefing 2025 - the good / what needs attention
  - a. Parking
  - b. Entertainment
  - c. Décor / Decorating
  - d. Vendors
  - e. Volunteers
  - f. Finances
  - g. Advertising
  - h. Elf School
  - i. Music
  - j. Community Tents
  - k. Food and Beverages
  - l. Santas
  - m. Set Up / Tear Down
  - n. Welcome Booth
  - o. Merchandise
  - p. Other
10. Adjournment (MOTION)

Next meeting - February 24 at 6:15