The Factoryville Borough Council held their regular council meeting on August 12th, 2026 at the Borough Hall. Council Chair, Bill Edwards, called the meeting to order at 6:30pm.

PRESENT
Mayor Lou Jasikoff
Bill Edwards
Colin Fricke
Gregg Yunko
Dan Engler
D. Charles Truitt

ALSO ATTENDING
Paul Litwin, Solicitor
Rebecca Nelson, Assistant
Shannon Cantner, Borough Manager

ABSENT – Elena O'Connor

AGENDA – A discussion of the Trail Project and a vote needs to be added under Old Business.

D. Engler made a motion to approve the agenda addition. C. Fricke seconded the motion. All yea.

MINUTES: July 8, 2026 minutes were reviewed and no corrections were made.

C. Fricke made a motion to approve the meeting minutes from July 8th, 2026. C. Truitt seconded the motion. All yea.

PUBLIC COMMENTS – No public comments.

CORRESPONDENCE – None.

MANAGER'S REPORT –

a. PennDOT sent over the winter agreement for the 2026-2027 season. Jim Gesek reviewed the streets that were on the agreement and agreed.Approval is needed for that.

C. Truitt made a motion to approve the PennDOT winter agreement. D. Engler seconded the motion. All yea.

b. Keystone College would like to have a homecoming parade on October 10th. They are requesting a letter of support from the Borough for PennDOT. A motion is also needed to allow Keystone College to hold the parade.

D. Engler made a motion to approve a letter of support for the Keystone College homecoming parade for PennDOT. C. Fricke seconded the motion. All yea.

C. Fricke made a motion to approve the parade for Keystone College. C. Truitt seconded the motion. All yea.

c. The 2025 audit is finished. It will need to be advertised.

C. Truitt made a motion to approve advertisement of the audit. C. Fricke seconded the motion. All yea.

d. The Borough received a tree removal request from 110 College Avenue. There are two trees that are considered dangerous to both the building and to the sewer and water lines and in need of removal. Shade Tree does not meet until September so approval is needed from council.

G. Yunko made a motion to approve removal of the two trees at 110 College Avenue. C. Truitt seconded the motion. All yea.

e. S. Cantner is beginning to prepare for the 2027 budget. If there are any projects or known expenses, please be sure to communicate those utilizing a request form.

f. The Fall Convention is coming up on September 17th from 4:30pm to 6:00pm at Triton Hose Co. A total of $25 per official needs to be approved. August 27th is the deadline.

G. Yunko made a motion to approve paying $25 per attendee. C. Truitt seconded the motion. All yea.

g. S. Cantner is seeking approval to begin shopping around for insurance rates for 2027.

G. Yunko made a motion to allow S. Cantner to begin researching insurance rates for 2027. C. Truitt seconded the motion. All yea.

h. The grant writer position is open. There is currently an individual who does grant writing in several locations who is currently interested.

D. Engler made a motion to approve the manager's report. C. Fricke seconded the motion. All yea.

BILLS – S. Cantner sought approval for the bills. Unusual expenses included $1,837.50 for two months of invoices for Attorney Paul Litwin, $3,914.36 to Northeast Signal for the approved work on traffic lights, $910 to Shannon Cantner for family medical deductible, and $2,787.44 to Visa for the approved grapple bucket purchase in the amount of $2,701.04. S. Cantner also revisited the invoices for the trail project totaling $34,024.50. Approval is needed for those three invoices. Approval is needed to reimburse Attorney Catherine Garbus. She filed a petition and will have a hearing regarding the property on Riverside Drive that the Borough is working to acquire. The fees with the deed recording are also necessary. Attorney Litwin does not believe the fees from Attorney Garbus should exceed $300.

C. Truitt made a motion to pay the bills. D. Engler seconded the motion. All yea.

D. Engler made a motion to pay the Trail Project invoices totaling $34,024.50. C. Truitt seconded the motion. All yea.

C. Truitt made a motion to reimburse Attorney Garbus up to $300 for her work on the Riverside Drive property. G. Yunko seconded the motion. All yea.

COMMITTEE REPORTS –

a. **Finance**: C. Fricke reported that the checking account is slightly lower than last year, but he believes the sewer reimbursement to the borough coming in late is the cause of this. Property taxes are coming in steadily.

b. **Parks and Recreation**: C. Truitt reported that the Park Board met on August 3rd. Trail Youth Soccer will be using the park. Additionally, a shed will be purchased, and a concrete pad will be installed.

c. **Building and Grounds**: G. Yunko has nothing to report.

d. **Roads and Maintenance**: C. Fricke read J. Gesek's monthly progress report. J. Gesek is seeking approval to purchase street sweeper bristles for $608 and tires for the skid steer in the amount of $1,500.

G. Yunko made a motion to approve the purchasing of sweeper bristles for $608. C. Truitt seconded the motion. All yea.

G. Yunko made a motion to approve the purchasing of skid steer tires for $1,500. C. Truitt seconded the motion. All yea.

e. **Mayor's Report**: Mayor Jasikoff summarized the police report from July. There were 4 calls and 128 total hours.

The Tunkhannock Ambulance had only 3 calls for Factoryville this month.

A town hall meeting was held at the end of July. Mayor Jasikoff provided an update on that meeting regarding getting a speed sign. Boy Scouts are trying to help raise awareness. John Pullo from Keystone College is also aware that enforcement will be increasing.

Fines in the amount of $22.30 came in from Dalton Borough for June.

f. **Enforcement Review**: All issues are being addressed quickly and without issue.

g. **Zoning**: Several applications have been received.

h. **Solicitor's Report**: Solicitor Litwin reviewed Ordinance 2026-3, which governs solicitation in the Borough, and requested approval to advertise it. Following advertisement, the ordinance will be considered for approval in September. A motion was requested to authorize Solicitor Litwin to advertise the ordinance governing door-to-door solicitation.

D. Engler moved to authorize Paul Litwin to advertise Ordinance 2026-3, which governs door-to-door solicitation. C. Truitt seconded the motion. All yea.

Solicitor Litwin also reviewed the Zoning Ordinance amendment to address emerging land issues. He recommended that the Planning Commission attend an upcoming meeting with Clinton Township.

i. **Events**: E. O'Connor was not present to report.

ORDINANCE AND RESOLUTIONS – Discussed above in the Solicitor's report.

OLD BUSINESS/NEW BUSINESS –

New Business:

a. S. Cantner requested approval to apply to PennDOT to rent a speed sign. The application must identify the proposed location for the sign.

G. Yunko made a motion to allow Shannon to submit a request to rent the speed sign from PennDOT. D. Engler seconded the motion. All yea.

b. S. Cantner is requesting approval to purchase a speed sign for the Borough. This sign would need to gather data if PennDOT's sign cannot collect the data. The total is $6500 for a sign that captures the speed of vehicles. B. Edwards recommended buying two $600 each signs that do not capture data to deter speeding.

G. Yunko made a motion to approve the purchase of 2 speed signs totaling $600 each C. Truitt seconded the motion. All yea.

Old Business:

a. S. Cantner previously proposed creating a time capsule for the United States' 250th anniversary. With the Borough's 150th anniversary approaching, she suggested dedicating the time capsule to that milestone instead.

b. To help alleviate some of the issues related to parking at Christy Mathewson Park, S. Cantner is requesting the purchase of boulders to block off private property. $20 per ton and should be under $200 total. Because parking is an issue at the park and vehicles frequently enter, a motion was made to purchase a larger sign to alert drivers of no entrance.

G. Yunko made a motion to approve the purchase of a large sign stating "No Unauthorized Vehicles." C. Fricke seconded the motion. All yea.

C. Truitt made a motion to approve the purchase of boulders to block parking on private property up to $200. D. Engler seconded the motion. All yea

c. The Trail Project discussion is not necessary after bills were approved to be paid.

D. Engler made a motion to adjourn the meeting. G. Yunko seconded the motion. All yea.

The regular meeting of the Factoryville Borough Council adjourned at 7:16pm. The next regular meeting will be held September 9th, 2026, at 6:30pm in the Borough Hall.

Respectfully submitted,

Shannon Cantner
Borough Manager