

The Factoryville Borough Council held their regular council meeting on January 5th, 2026 at the Borough Hall. Council Chair, Bill Edwards, called the meeting to order at 4:18 p.m.

PRESENT

Mayor Lou Jasikoff
Bill Edwards
Colin Fricke
Gregg Yunko
D. Charles Truitt
Elena O'Connor
Dan Engler

ABSENT

ALSO ATTENDING

Shannon Cantner, Borough Manager
Rebecca Nelson, Borough Assistant
Paul Litwin, Solicitor
Former Mayor Gary Evans

AGENDA: S. Cantner is requesting that tree removal and streetlight replacements be added under “roads and maintenance.”

E. O'Connor made a motion to approve the agenda additions. C. Truitt seconded the motion. All yea.

MINUTES: No additions or changes were made.

C. Truitt made a motion to accept the minutes from December 10, 2025. G. Yunko seconded the motion. All yea.

PUBLIC COMMENTS – N/A

CORRESPONDENCE – N/A

MANAGER'S REPORT – S. Cantner provided the manager's monthly recap.

- a. The Wyoming County Assessors 2026 millage certification was received. This is a certification acknowledging and approving the .5 mil increase for the EMS. Signatures are needed.

D. Engler made a motion to allow President B. Edwards and Manager S. Cantner to sign the Millage Certificate. G. Yunko seconded the motion. All yea.

- b. S. Cantner has several reports due for January and February and will be busy working on those. These include several DCED forms.
- c. The auditor has already provided material with questions and requests for information to start the 2025 audit.
- d. S. Cantner and R. Nelson are in the process of updating all information on staff, council, various boards, etc. New paperwork is needed for all individuals. Please complete the paperwork and return as soon as possible.

- e. The PA Municipal retirement system lost the check paid to them by the Borough. They are requesting that the Borough make a stop payment and send a new check. They are agreeing to pay the stop payment fee. \$917.48 is the amount on the check.
- f. S. Cantner provided an update on the Trail project and grant. Notification was received concerning delays with DEP. Solicitor Litwin emailed the engineer to begin working to address this. Solicitor Litwin recommends the additional money required be funded through the Park Board funds.
- g. Several of the Hometown Hero banners have had issues as they were glued and not sewn. A few banners need to be picked up after repairs were made, and three additional banners need to be sewn as the seams have torn and cannot be hung.
- h. The bid limits for 2026 increased. They are \$24,500 before advertising is required and \$13,200 or less require no bids. Any project that costs between those numbers does require 3 bids.

D. Engler made a motion to approve the Manager's Report. C. Truitt seconded the motion. All yea.

BILLS – S. Cantner sought approval for the bills. Unusual expenses this month included \$5846.14 to Clinton Township for the Fire Company worker's comp share, \$1377.00 to Schirg Electrical to replace the lights at the Borough Hall to LED, \$5460.00 to Selective Insurance for the yearly flood insurance, and \$200 to Wyoming County Chamber of Commerce for subscription. S. Cantner is also seeking approval to pay any routine bills that require payment before the next meeting in February.

D. Engler made a motion to pay the bills listed as well as future recurring bills approved through the budget and requiring payment prior to the next meeting. C. Truitt seconded the motion. All yea.

COMMITTEE REPORTS –

- a. **Finance**: C. Fricke provided a brief update on finances. C. Fricke and S. Cantner are going to work to simplify the books for 2026.
- b. **Parks and Recreation**: C. Truitt reported that they finalized the gutter expenses. Park Board is brainstorming for winter events and other options to bring children and families into the park.
- c. **Building and Grounds**: G. Yunko had nothing new to report.
- d. **Roads and Maintenance**: B. Edwards reported that J. Gesek has been using a lot of salt due to the nuisance snowfall. Holiday tree pickup has begun. The banners were removed and cleaned for storage. Parking remains an issue for snow removal. There are 8 streetlights out that need to be replaced in the Borough. Approval is needed to purchase the lights.

G. Yunko made a motion to approve the purchase and repair of 8 streetlights. C. Truitt seconded the motion. All yea.

There is a dangerous tree on Kemmerer that needs to be removed before it falls. Davis Tree quoted \$850 for the removal. Approval is needed.

G. Yunko made a motion to approve Davis Tree to remove the tree on Kemmerer for \$850. C. Truitt seconded the motion. All yea.

- e. **Mayor's Report**: Mayor Jasikoff summarized the police report. There were 7 total calls and 850 miles patrolled. Monies received from Dalton Borough included \$111.85 for Sept., \$226.53 for Oct, and \$108.69 for Nov. Mayor Jasikoff thanked former Mayor Gary Evans for his assistance and help preparing for his first meeting.
- f. **Enforcement Review**: T. Schofield has been sending notices specifically related to snow removal. He continues to work on some of the ongoing issues related to trash.
- g. **Zoning**: A few different applications have come in within the past month.
- h. **Solicitor's Report**: Solicitor Litwin stated an executive session is needed.
- i. **Events**: E. O'Connor had nothing new to report.

ORDINANCE AND RESOLUTIONS – Nothing new.

OLD BUSINESS/NEW BUSINESS –

New Business-

- a. A tax collector alternative is required should anything happen to the elected tax collector. This is someone who has access to the files. Chad Mullen, elected tax collector, will name an alternative.

Old Business-

- a. R. Nelson provided information regarding the feral cats on Gardner St. Deb Mendelsohn has 13 appointments up through February 11th and can get two every week after that for spay and neuter. She has been in contact with all neighbors as well as the house where the cats seem to stay. She may need help bringing the cats back from the spay-neuter in Plains due to her work schedule.
- b. There have been ongoing recycling container issues. This is not a new issue as people have been dumping trash or non-recyclables for years. They have been given reminders as well as announcements with seemingly no change. Cameras do not always pick up offenders. At this time, J. Gesek is spending a lot of time cleaning trash or non-recyclables out of the recycling container so the Borough does not get fined. It was proposed that Factoryville Borough and Clinton Township remove the recycling trailer and remind residents that they can take their

recyclables directly to Wyoming County Recycling Center. The recycling trailer, pending a vote from Factoryville and Clinton Township, will remain for 30 days.

E. O'Connor made a motion to eliminate the recycling trailer permanently conditional to Clinton Township similarly voting to eliminate the trailer. G. Yunko seconded the motion. All yea.

C. Truitt made a motion to adjourn the Factoryville Borough Council Meeting. G. Yunko seconded the motion. All yea.

The regular meeting of the Factoryville Borough Council adjourned at 4:58 p.m. The next regular meeting will be held February 11th at 6:30pm in the Borough Hall.

Respectfully submitted,

Rebecca Nelson
Assistant