

The Factoryville Borough Council held their regular council meeting on January 8th, 2025 at the Borough Hall. Council President, Bill Edwards, called the meeting to order at 6:30 p.m.

PRESENT

Mayor Gary Evans
D. Charles Truitt
Bill Edwards
Colin Fricke
Gregg Yunko
Dan Engler
Elena O'Connor

ALSO ATTENDING

Shannon Cantner, Manager
Brent Goble, Zoning Officer

ABSENT

None

AGENDA-S. Cantner made a request to amend the agenda by adding Dalton Police payment under bills to be paid

C. Truitt made a motion to amend the agenda according to the above-mentioned items. C. Fricke seconded the motion. All yea.

MINUTES- There were no corrections or questions regarding the minutes taken on December 11th, 2024.

D. Engler made a motion to accept the minutes from November 13, 2024. G. Yunko seconded the motion. All yea.

PUBLIC COMMENTS – No comments

MANAGER'S REPORT –

State reporting is underway. January and February are two of the business months in the office. Currently S. Cantner is working on four reports that are required by the end of January as well as completing the fourth quarter and end of year tax reporting. The auditor is also requesting all documentation so we can begin working on the audit. S. Cantner will be meeting with Earl Helbring from PennDOT to review and ensure the liquid fuel report ties out before submitting it, so there are no delays in receiving our liquid fuel monies.

S. Cantner requested to purchase a new vacuum through Amazon for \$90, since the office vacuum died.

E. O'Connor made a motion to approve the purchase of a vacuum up to \$120. G. Yunko seconded the motion. All yea.

There was an issue with the front door security camera as well as the cameras at the maintenance garage. Kurt from Transcendental stated that the cameras are out of date and can possibly get us new ones for \$3k plus labor. S. Cantner informed council that this is not in the budget and that for security purposes of the front office door that we can look into a cheaper camera. B. Nelson will be reaching out to Jeffrey IT to see what other options there are. It was requested to table to February so we can gather more pricing information.

S. Cantner is requesting to be added as Factoryville's voting delegate for Wyoming County TCC.

C. Truitt made the motion to appoint S. Cantner as voting delegate for Wyoming County TCC. E. O'Connor seconded the motion. All yea.

S. Cantner discussed the different policy options for the feral cat vouchers. Council requests that borough residents show proof of appointment before voucher is provided.

E. O'Connor made a motion to have residents provide proof of appointment to receive a feral sterilization voucher. C. Truitt seconded the motion. All yea.

Jim Gesek received quotes for both the truck cab and then the truck chassis. The cab quoted at a 2024 price since the 2025 prices have not come out yet. They quoted a little higher price to offset the increase from 2024 to 2025. The cab cost from Hondru Fleet Auto (Costars company) \$76,290.00 and chassis cost from Costar Bradco is \$51,282.34. Placing an order for these now will allow the items to be in the supply chain. Due to an unknown date of when we can expect the grant, discussion ensued of how to pay for them if they are complete before grant is received. Council agreed that we have a few options when it comes to paying and will discuss when items are closer to being ready.

C. Truitt made a motion to order the truck cab from Hondru Fleet Auto for \$76,290.00. G. Yunko seconded the motion. All yea.

E. O'Connor made a motion to order the chassis of the truck from Bradco Supply for \$51,282.34. C. Truitt seconded the motion. All yea.

The Wyoming County assessors office is requesting the signatures of council president and vice president for the certification of the 2025 millage for Factoryville Borough. S. Cantner will receive these signatures after the meeting.

BILLS – S. Cantner reviewed and is seeking approval for the bills listed. She noted that the agenda addition was to add Dalton Police invoice to the bills to be paid. This invoice was not included since it was sent a few hours ago. Dalton Police invoice totaled \$5760.00. No questions or comments were noted.

G. Yunko made a motion to pay the bills. C. Truitt seconded the motion. All yea.

C. Fricke made a motion to approve the managers report. G. Yunko seconded the motion. All yea.

FINANCE – C. Fricke had nothing to report and will have the 2024 year end numbers for February meeting.

PARKS AND RECREATION – C. Truitt reported that after reviewing other municipality rental fees, the park board increased the Creekside pavilion rental to \$150 with a \$50 refundable

deposit. The chicken pit will require a \$100 refundable deposit plus fee. There will be another easter egg hunt at the park. The park board is also researching placing a bandshell in the park.

BUILDING AND GROUNDS – G. Yunko had nothing to report.

ROADS AND MAINTENANCE – B. Edwards reported J. Gesek continues to keep the roads safe.

MAYOR'S REPORT – Mayor Evans summarized the past three months of the police report. G. Evans will be reaching out to Becky or Shannon for assistance with a EMS form that was sent out via email regarding the Borough.

ORDINANCE ENFORCEMENT – B. Nelson did not provide an update

ZONING – New zoning officer, Brent Goble, introduced himself and proceeded with his report. He noted that there is a unpermitted violation on a property and will have to wait 35 days to file with magistrate. He mentioned that there are two pre-construction permits that have been filed for different properties. The planning commission will be reviewing the final draft of the parking amendment and will provide council with an update .

SOLICITOR'S REPORT – Nothing to report.

EVENTS – There is no interest from the Men's or Women's Civic leagues to take over the Christmas Market. At this time the market will continue to stay as a borough event.

C. Truitt made a motion to approve the committee reports. C. Fricke seconded the motion. All yea.

NEW BUSINESS/OLD BUSINESS – Nothing to report

ORDINANCES AND RESOLUTIONS – None

E O'Connor made a motion to adjourn the Factoryville Borough Council Meeting at 7:21pm. G. Yunko seconded the motion. All yea.

The next regular meeting will be held February 12th, 2025 at 6:30pm in the Borough Hall.

Respectfully submitted,



Shannon L. Cantner
Borough Manager