

The Factoryville Borough Council held their regular council meeting on July 9th, 2025 at the Borough Hall. Council President, Bill Edwards, called the meeting to order at 6:30 p.m.

PRESENT

Mayor Gary Evans
Gregg Yunko
Bill Edwards
Dan Engler
D. Charles Truitt
Colin Fricke
Elena O'Connor

ALSO ATTENDING

Rebecca Nelson, Borough Assistant
Paul Litwin, Solicitor
Citizen Bill Buckley
Citizen Lori Travis
Citizen Corey Huff

ABSENT

A motion is needed to approve Becky Nelson as proxy for the evenings meeting in the absence of the Borough Manager.

C. Fricke made a motion to approve B. Nelson to serve as proxy for the Secretary/Treasurer. E. O'Connor seconded the motion. All yea.

AGENDA: No additions requested.

MINUTES: No changes or corrections stated.

G. Yunko made a motion to accept the minutes from June 16th, 2025. C. Truitt seconded the motion. All yea.

PUBLIC COMMENTS – No public comments were made.

CORRESPONDENCE – No correspondence brought forth.

MANAGER'S REPORT –

- a. The PennDOT Winter Maintenance Agreement has been sent for 2025-2026 and needs approval. The total is \$11325.23

C. Truitt made a motion to approve the PennDOT Winter Maintenance Agreement. G. Yunko seconded the motion. All yea.

- b. S. Cantner would like to purchase carpet for the front office as it is stained and likely has mold due to moisture. Approval is needed to get a quote for the next meeting for new carpeting. G. Evans recommended carpet tiles.

C. Truitt made a motion to allow S. Cantner to get a quote for new carpeting for the front office. G. Yunko seconded the motion. All yea.

- c. S. Cantner has been researching electric rates for the Borough and Sewer Authority as the previous electric contract is set to expire. The previous approval for JMI was at 8.5. After speaking with Solicitor Litwin there seems to be inconsistencies between the conversation and the contract with JMI. PSAB endorsed Energy Program Provider formerly known as APPI. This is who worked with Mary Ellen in the past, and S. Cantner will speak with them regarding a new quote.

G. Yunko made a motion to approve the Manager's Report. C. Truitt seconded the motion. All yea.

BILLS – R. Nelson sought approval for the bills listed. Unusual bills for the month included \$213.75 for Carson Helfrich for the Planning of a new Parking Ordinance, \$390.93 for the healthcare deductible, and \$786 on the Visa for the junk day trash container cost.

D. Engler made a motion to pay the bills. G. Yunko seconded the motion. All yea.

COMMITTEE REPORTS –

- a. **Finance**: C. Fricke reported that tax revenues are up from last year. Cash amount is down, but that is due to the stimulus monies no longer being available.
- b. **Parks and Recreation**: Several individuals have approached B. Nelson regarding dogs not on leashes at Creekside Park. Park Board discussed this in their last meeting and decided to post on the Facebook page a picture of the sign and additional rules. C. Truitt reported that Creek Day is set for July 16th from 11am – 2pm with July 23rd being the rain date. Solicitor Litwin recommended reviewing the park rules and revisiting.
- c. **Building and Grounds**: G. Yunko provided council with the quote for power washing the Borough building for \$515. The company provided a quote for power washing the sidewalks as well for \$175. S. Cantner recommends power washing the building. Solicitor Litwin stated he should have insurance/liability and worker's compensation.

C. Fricke made a motion to hire a power washing company subject to insurance verification. E. O'Connor seconded the motion. All yea.

- d. **Roads and Maintenance**: B. Edwards stated that J. Gesek is working to keep up with lawn mowing. J. Gesek painted lines in the parking lot and other handicapped spots. Ditch work as well as the UGI gas line have been started on Watkins. J. Gesek would like to have Council consider the installation of a curb on Donna Dr. to deal with the rainfall and flooding concerns.
- e. **Mayor's Report**: G. Evans reported that Dalton sent a check for May in the amount of \$33.33 and June in the amount of \$401.76. The Magistrate sent a check in the amount of \$2.20 for June. The Ambulance company has been with us since May. They provided a report, however numbers appear to be high, so Gary will be speaking with the Tunkhannock Ambulance Company. They are responding within about 11 minutes. G. Evans provided a trail update. All paperwork is submitted. All easements are filed. Karen was in and stated that PennDOT is close to putting it out to bid. There is a DCNR grant that the PennDOT

grant can be a match for. These monies can be used to make some improvements at the park including ADA parking spaces.

- f. **Enforcement Review**: R. Nelson noted that several grass height letters have gone out this week as well as a Notice of Violation posting. R. Nelson is working with Cody Stanco on another issue as well. Additionally, R. Nelson is seeking to step down from the Enforcement position.
- g. **Zoning**: No Updates
- h. **Solicitor's Report**: Solicitor Litwin stated that the Parking Ordinance has suggested revisions from the Planning Commission. Council will need to determine what changes they would like to make.
- i. **Events**: E. O'Connor stated that Christmas Market meetings are ongoing.

OLD BUSINESS/NEW BUSINESS –

Old Business-

- a. Parking Ordinance – This was discussed in Solicitor's Report.

New Business-

- b. Tom Schofield has expressed interest in becoming the Enforcement Officer for Factoryville Borough. Council discussed and recommended to post the open position.

ORDINANCES AND RESOLUTIONS –

E. O'Connor made a motion to adjourn the Factoryville Borough Council Meeting for Executive session. D. Engler seconded the motion. All yea.

The regular meeting of the Factoryville Borough Council adjourned at 6:51 p.m. The next regular meeting will be held August 13th, 2025 at 6:30pm in the Borough Hall.

Respectfully submitted,



Rebecca Nelson
Borough Assistant