

The Factoryville Borough Council held their regular council meeting on March 11th, 2026 at the Borough Hall. Council Chair, Bill Edwards, called the meeting to order at 6:30 p.m.
AMENDED

PRESENT

Mayor Lou Jasikoff
Bill Edwards
Colin Fricke
Gregg Yunko
D. Charles Truitt
Elena O'Connor
Dan Engler

ALSO ATTENDING

Shannon Cantner, Manager
Rebecca Nelson, Borough Assistant
Paul Litwin, Solicitor
Resident Megan Mould
Resident Joe Scala

ABSENT

AGENDA

MINUTES: No changes are needed.

G. Yunko made a motion to accept the regular meeting minutes from February 11, 2026. C. Truitt seconded the motion. All yea.

PUBLIC COMMENTS – Resident Megan Mould from Lithia Valley Road. The light fixture is two 60-watt bulbs on the back porch. Ms. Mould states that the neighbor has been harassing them by getting notes and letters in the mailbox, porch, in the door, etc. Ms. Mould would like support from the Borough. C. Truitt requested information on how close the other house is. The answer was that it is through the woods and not close. Mr. Mould stated that it was 685 feet between houses. Resident Joe Scala began refuting that the lights are pointed at his house and are flood lights. Arguments ensued. There is no ordinance that regulates residential lights. There is also no ordinance to regulate conduct. Recommendation was to contact the police should harassment continue.

CORRESPONDENCE – Nothing to report.

MANAGER'S REPORT –

- a. S. Cantner provided the manager's monthly recap.
 1. The woman working with the Borough to trap and spay/neuter cats has been able to trap 9 total. This has already made a huge difference.
 2. S. Cantner is still working on the 2025 audit and the pension audit.
 3. The salt contract was submitted.
- b. The Liquid Fuels Audit management letter states that the audit has no findings. They supplied \$35,743.99 stipend.
- c. It is the time of year when the Borough typically sets up the junk removal day and a yard sale day. Discussion is needed to determine what the Borough will do and when would be a

for each additional ton after the allotted amount. We charge \$25 per car, \$40 per truck or SUV, and an additional \$25 per mattress. The event would best be held on a Friday and Saturday for a two-day event. J. Gesek will need to approve a date. Currently, we are looking at May 1 and 2 as well as May 8 and 9. Approval for either weekend is needed as well as the rental of a dumpster.

E. O'Connor made a motion to approve the above dates as well as the rental of the dumpster needed. G. Yunko seconded the motion. All yea.

- d. The Women's Civic League would like to replace the billboard at the park across from Dollar General. They want to make it a bulletin board for events.

C. Fricke made a motion to allow Women's Civic League to take over the board at the park across from Dollar General. G. Yunko seconded the motion. All yea.

- e. The Pension Audit had a finding back in 2018 of an overpayment to the Borough. Mary Ellen was approved to pay it back however the payment was never sent. This was noted in the current audit being conducted. PMRS provided the overage and interest. The total was \$570 total. The audit has not yet been completed.

C. Truitt made a motion to allow approve payment of the Pension Audit. D. Engler seconded the motion. All yea.

- f. For security reasons, the office locks in the Borough Hall need to be replaced. This will be 4 locks.

G. Yunko made a motion to allow purchasing of new door locks inside the Borough Hall. E. O'Connor seconded the motion. All yea.

- g. Encova Insurance Proxy is needed to vote on board members for the Encova meeting on April 27th.

B. Edwards made a motion to appoint S. Cantner as the Encova Insurance Proxy. D. Engler seconded the motion. All yea.

- h. Jim Gesek and Aaron Beardslee attended the Wyoming County Contractor workshop for \$40 at Keystone College. This is a great opportunity they attend every year. Motion to pay for the workshop.

C. Fricke made a motion to approve payment for the Wyoming County Contractor workshop. C. Truitt seconded the motion. All yea.

- i. Approval is needed to order two minute books as one of the current books being used is full and a second will be required soon. \$125 to \$140 each.

C. Truitt made a motion to order two minutes books. C. Fricke seconded the motion. All yea.

D. Engler made a motion to approve the Manager's Report. G. Yunko seconded the motion. All yea.

BILLS – S. Cantner sought approval for the bills. Unusual expenses this month included \$1929.28 to Cargill, \$90.00 for No Nonsense Neutering, \$40.00 to Wyoming County Conservation District, \$569.70 to the PA Auditor General for late payment and interest, \$200.00 deductible for Jim Gesek, and \$582 for the yearly sewer payment.

D. Engler made a motion to pay the bills. C. Truitt seconded the motion. All yea.

COMMITTEE REPORTS –

- a. **Finance**: C. Fricke reported that not much happens in the month of February. The money market did not change, and the interest has not been recorded. There is closer to about \$20,000 more in the account.
- b. **Parks and Recreation**: C. Truitt was not at the last meeting but did report that the winter creek day was very successful. There were a lot of kids sledding, eating s'mores, and enjoying the fire pit. Gutters were put on the old pavilion. The board will be getting the picnic tables as soon as possible.
- c. **Building and Grounds**: G. Yunko had nothing new to report.
- d. **Roads and Maintenance**: B. Edwards reported on J. Gesek's monthly progress.

Approval is needed for the purchasing of 15 flag poles, which totals \$150.

D. Engler made a motion to approve the purchase of 15 flag poles in the amount of \$150. G. Yunko seconded the motion. All yea.

Approval is needed for the purchase of a trailer for the generator. The cost is \$750.

G. Yunko made a motion to approve the purchase of a trailer for the generator in the amount of \$750. C. Truitt seconded the motion. All yea.

Approval is needed for the purchase of a grapple bucket for the skid steer. The cheapest price is \$2600.

E. O'Connor made a motion to approve the purchase of a grapple bucket for the skid steer. D. Engler seconded the motion. All yea.

Approval is needed to apply for the Dirt and Gravel Grant for Christy Mathewson Park, Riverside Drive, Maple Street, and Reynolds.

*C. Truitt made a motion to approve the application for the Dirt and Gravel Grant.
C. Fricke seconded the motion. All yea.*

- e. **Mayor's Report:** Mayor Jasikoff stated that the police report was not completed due to hospitalization of the Chief of Police. Monies received from the Magistrate's Office totaled \$74.97 and \$10 was received for parking tickets.

Mayor Jasikoff provided an update for the Tunkhannock Ambulance. There were 10 calls in February. Out the door was 2.3 minutes, which remains very fast. The EMS will have a table at Christy Mathewson Day to assist with funding and promotion.

Approval is needed for the EMS letter of support for Tunkhannock Ambulance to apply for a grant. The grant is up for \$500,000.

*E. O'Connor made a motion to approve the letter of support for the EMS grant.
C. Fricke seconded the motion. All yea.*

Mayor Jasikoff complimented the First Friday Bluegrass event at First Baptist Church. This is a monthly event. They will also be at Christy Mathewson Day.

- f. **Enforcement Review:** T. Schofield sent out a certified letter for trash and will be sending out two others within the next week. Rental Licensure letters are going out for the first set of renewals.
- g. **Zoning:** Corey Huff stepped down from the Zoning Hearing Board. An alternate is needed. There are a few permits coming in. T. Schofield also keeps Cody Stanco informed.
- h. **Solicitor's Report:** Solicitor Litwin provided council with an addendum to the Borough Use Agreement. Resolution 2026-2 is a resolution to ratify and confirm the Factoryville Borough Facilities Use Agreement and adopts and incorporates an Official Borough Use Addendum. This addendum is to further clarify who can use the Borough Hall as well as allow the Mayor to sponsor a committee or group for borough usage without 3rd party agreement paperwork and proof of insurance. B. Edwards stated that the Borough Hall should be for community use and not for profit. Discussion ensued.

D. Engler made a motion to approve the Addendum for the Factoryville Borough Use. C. Truitt seconded the motion. All yea.

An executive session is needed for litigation purposes.

- i. **Events:** E. O'Connor had nothing new to report.

ORDINANCE AND RESOLUTIONS – Discussed above in the Solicitor's Report.

OLD BUSINESS/NEW BUSINESS –
New Business-

New Business-

- a. Approval is needed to apply for Safe Routes to School grant for speed signs.

E. O'Connor made a motion to allow Jen Saslo to apply for the Safe Routes to School grant. C. Fricke seconded the motion. All yea.

- b. The MS4 Waiver will expire in 2027. S. Cantner will be verifying. Approval is requested to hire Reilly Assoc. should the expiration be in 2026. Shannon would like to have approval to contract with Reilly Assoc. should it be necessary to file for the MS4 Waiver.

G. Yunko made a motion to allow S. Cantner to hire Reilly Assoc. if needed. C. Truitt seconded the motion. All yea.

- c. The library would like approval to paint and purchase new laminate flooring to update the space and attempt to revitalize it. They would like to put shutters on the library windows. Weather stripping on the door needs to be done as well as painting. A sign above the main window for the library. They would like Mr. Beck to do that. They would like to encase or clean up the library book drop.

E. O'Connor made a motion to approve library renovations excluding the addition of shutters. C. Truitt seconded the motion. All yea.

Old Business-

- a. Tax Collector Chad Mullen is required to appoint a deputy should something happen to him. Previous discussion stated that he could not appoint his wife, but the other tax collectors in the area utilize their spouses. Chad can request an opinion from the Ethics Board.

The Factoryville Borough Council recessed at 7:34pm for executive session. They reconvened at 7:43pm.

- b. The Riverside Drive property is set to be purchased for \$1. (This was amended at the April 8th, 2026 meeting)

C. Fricke made a motion to allow William Edwards and Lou Jaskioff to sign an agreement to begin the process to purchase the Riverside Drive property. D. Engler seconded the motion. All yea.

G. Yunko made a motion to adjourn the Factoryville Borough Council Meeting. C. Truitt seconded the motion. All yea.

The regular meeting of the Factoryville Borough Council adjourned at 7:46 p.m. The next regular meeting will be held April 8th at 6:30pm in the Borough Hall.

Respectfully submitted,

