

The Factoryville Borough Council did not meet quorum on May 14, 2025. They held the rescheduled council meeting on May 19, 2025 at the Borough Hall. Council President, Bill Edwards, called the meeting to order at 9:00 a.m.

**PRESENT**

Mayor Gary Evans  
Gregg Yunko  
Bill Edwards  
Dan Engler  
D. Charles Truitt  
Colin Fricke  
Elena O'Connor

**ALSO ATTENDING**

Shannon Cantner, Borough Manager  
Becky Nelson, Assistant  
Maintenance Manager Jim Gesek

**ABSENT**

**Agenda additions: The previously submitted Parking Ordinance needs to be added for discussion under the Manager's Report.**

*G. Yunko made a motion to approve the agenda addition. C. Truitt seconded the motion. All yea.*

*C. Fricke made a motion to accept the minutes from April 9, 2025. G. Yunko seconded the motion. All yea.*

**PUBLIC COMMENTS** – Mayor Evans informed council that letters were drafted to have the Tunkhannock Ambulance Association for Factoryville's EMS services. He requested approval to utilize their services for Ambulance and emergency services.

*D. Engler made a motion to approve utilization of the Tunkhannock Ambulance Association for EMS services. E. O'Connor seconded the motion. All yea.*

**CORRESPONDENCE** –

- a. The Borough received a letter as a carbon copy from the Wyoming County District Attorney's office. They provided a \$3,000 check to Dalton Police Dept. to be used for drug-related incidents in the Borough. Discussion ensued regarding when Police should utilize these monies, whether or not it should be held until Keystone College students return in the fall. B. Edwards and G. Evans will meet to discuss a meeting time with police.
- b. An email from the PA Dept. of Environmental Protection Vector Management Program was received. They are currently doing a project related to mosquitoes in the area and will be setting up traps. They will send monthly informational updates.

**MANAGER'S REPORT** –

- a. S. Cantner informed council that there are currently nineteen houses signed up for the community-wide yard sale. Advertising will take place, and a map will be provided to show where the participating houses are located. The yard sale will be from 8am until 4pm rain or shine S. Cantner would like approval to advertise the event in the newspaper.

*E. O'Connor made a motion to approve advertising the community-wide yard sale in the newspaper. C. Truitt seconded the motion. All yea.*

- b. The DCED audit should be done by the end of June. It is in full swing.
- c. S. Cantner is seeking approval for a Graduation banner for Keystone graduates. Banners are less than \$150.

*C. Truitt made a motion to approve the purchase of a graduation banner for Keystone College. C. Fricke seconded the motion. E. O'Connor abstained. All others yea.*

- d. Backflow testing was completed with no issues.
- e. S. Cantner discussed the concerns of Comcast and Verizon being out. This has been an issue for individuals to contact anyone for emergencies. These agencies have also been no help in providing updates or information regarding these outages. It was discovered that the issue was with a truck going down the wrong road and taking out lines.
- f. The office will be closed on May 20<sup>th</sup> due to voting.
- g. The Parking Ordinance was updated by the Planning Commission. Solicitor Litwin sent changes requested to the consultant utilized by the Planning Commission. The Ordinance was previously approved for advertisement once the changes were made by consultant. Discussion ensued regarding non-residential parking and allowing employees to use public parking. G. Evans requested that the non-residential parking require only one space per employee and allow for these spaces to be public parking rather than all on-site/off-street parking. Council would like to have it brought back to planning commission to review the wording revisions. S. Cantner will send this to the planning commission for review.

*D. Engler made a motion to approve the Manager's Report. C. Fricke seconded the motion. All yea.*

**BILLS** – S. Cantner sought approval for the bills listed. Unusual expenses included \$807.72 to Clinton Township for engineering costs for the trail project as well as \$4,633.32 to Bradco for tar, and crosswalk paint.

*G. Yunko made a motion to pay the bills. C. Truitt seconded the motion. All yea.*

**COMMITTEE REPORTS** –

- a. **Finance:** C. Fricke reported that first round of property taxes came in, and the Borough revenue is up from last year. Expenses are also slightly higher, but they include monies spent on the trail project.
- b. **Parks and Recreation:** C. Truitt reported that Diane Dalton stepped down from Park Board and Kim Gallagher would like to be appointed to the Factoryville Borough seat.

*E. O'Connor made a motion to appoint Kim Gallagher to the Park Board. G. Yunko seconded the motion. All yea.*

The Park Board is currently discussing whether to use some remaining funds from a grant to replace appliances in the snack shack. Additionally, birds are getting trapped in netting designed to keep them out. The Park Board is looking at alternatives. Next, the Park Board is looking at changing the rental rates. A new bench was installed at the park. J. Gesek mentioned hiring a lawn company to spray weed killer. The mulch area would be sprayed as well as the parking lots and the fence around the dog park. Posting will be done to notify anyone who may be using the

park. DEP did an inspection of the water at Creekside Park. They are requiring a special faucet to meet compliance. J. Gesek updated the faucet.

The Men's Civic Club would like to put up new electrical wiring and lights at the Christy Mathewson Park. This cost would be about \$15,000. Both the Men's and Women's Civic Clubs are looking of donating to the cost. The Men's Civic Club will provide a quote when it is available to see if the Borough can fund some of the cost. Finally, a gate was installed at the back of the pickleball court for easier cleanup and access to retrieve pickleballs.

c. **Building and Grounds:** G. Yunko had nothing to report.

d. **Roads and Maintenance:** J. Gesek reported that the cab is built on the new truck. It will move to Bradco and will have the box installed as the timeline permits.

1. PennDOT will likely be paving Riverside Drive this year. J. Gesek would like approval for a pipe replacement on Riverside Dr. A permit will be needed to dig up the road. The cost will be about \$3,600, which includes the pipe, two loads of modified, and assistance.

*G. Yunko made a motion to approve the pipe replacement, applying for the permit through PennDOT and associated costs. C. Truitt seconded the motion. All yea.*

2. J. Gesek is seeking approval to purchase back tires for the lawn mower. The cost will be about \$239.99.

*G. Yunko made a motion to approve the purchase of back tires for the lawn mower. C. Truitt seconded the motion. All yea.*

3. J. Gesek is also seeking approval for a hand-held leaf blower for approximately \$300. Gregg, Chuck

*G. Yunko made a motion to approve the purchase of a leaf blower. C. Truitt seconded the motion. All yea.*

J. Gesek reported that the Fire company allowed him to use the tanker to flush storm pipes/lines. They did not require compensation and asked only that the truck be refueled. This saved the cost of purchasing a rental. The crosswalks were painted and some cracks were sealed in the road. Anti-skid was ordered for the Winter. He completed the GIS mapping on the tablet from the Church St. side of the Borough. Finally, J. Gesek serviced and cleaned the skid steer from the winter and spring cleanup.

e. **Mayor's Report:** G. Evans summarized the police report for the public. Dalton Borough sent a check in the amount of \$98.99. G. Evans provided an update on the trail connection project including a conversation with Zack Smith. Almost all paperwork is in. It should go out to bid in December. G. Evans is in the middle of planning for the Memorial Day service it will be at 10am on Monday.

f. **Enforcement Review:** B. Nelson reported that there are currently a few violations including garbage and grass height. B. Nelson did reach out to the Zoning Officer to address an issue but has not yet had a solid conversation. Additionally, she is seeking to resign from the position and knows of an interested individual.

g. **Zoning:** No Updates

- h. **Solicitor's Report:** Nothing reported.
- i. **Events:** Christy Mathewson Day will be earlier this year to coincide with the Little League championship games. Information was sent to B. Nelson last week and was updated on the website.

**OLD BUSINESS/NEW BUSINESS** –

a. The Borough Clean-up day is proposed for Saturday June 7<sup>th</sup> from 8am to 12pm. The lowest rate was quoted through Keystone Container in the amount of \$786 for a 40-yard dumpster with 5 tons of garbage included. The cost will be \$86 per ton after that. Tires are not allowed, paint cans need to be dried, and mattresses are an additional \$50. Discussion ensued and fees were set at \$25 per carload or \$40 per pickup/SUV/van. B. Edwards recommended contacting Taylor Recycling for a better rate on mattresses.

*G. Yunko made a motion to approve the rental of a 40-yard dumpster as well as the date/time of junk clean-up and associated fees for residents. C. Truitt seconded the motion. All yea.*

b. The current contract is up for PP&L and S. Cantner has been researching rates. The current rate will change and the quoted rate will be around .8 cents locked in for 24 months. S. Cantner recommends locking this rate in rather than waiting.

*C. Fricke made a motion to approve the PP&L contract with the new rate. D. Engler seconded the motion. All yea.*

c. S. Cantner did not have new information to share regarding the bulletin board at this time.

d. C. Truitt reported that the stimulus money report was submitted before the deadline as required, but he did receive notice that \$193.10 may need to be repaid. He sent an email for clarification but did not hear back before the deadline and submitted stating that the Borough would not be repaying the amount. He has not been in contact with the correct agency and will be reviewing statements to resubmit showing usage of the \$193.10. The new deadline is May 23<sup>rd</sup>, but he does not believe this should be a problem. S. Cantner will assist in looking for this discrepancy.

**ORDINANCES AND RESOLUTIONS** – The Cable Franchise Agreement resolution was reviewed. There are less residents utilizing cable and our reimbursement may be lower, but nothing has changed in the agreement. Approval and signature is required.

*C. Truitt made a motion to approve the Cable Franchise Agreement. E. O'Connor seconded the motion. All yea.*

*D. Engler made a motion to adjourn the Factoryville Borough Council Meeting. G. Yunko seconded the motion. All yea.*

The regular meeting of the Factoryville Borough Council adjourned at 9:56 am. The next regular meeting will be held June 11, 2025 at 6:30pm in the Borough Hall.

Respectfully submitted,



Shannon Cantner  
Borough Manager