The Factoryville Borough Council held their regular council meeting on September 9th, 2026, at the Borough Hall. Council Chair, Bill Edwards, called the meeting to order at 6:30pm and council excused themselves and went right into executive session to discuss litigation. Council reconvened at 6:32pm.

PRESENT
Bill Edwards
Dan Engler
Colin Fricke
Elena O'Connor 6:46pm
D. Charles Truitt
Gregg Yunko

ALSO ATTENDING
Shannon Cantner, Borough Manager
Paul Litwin, Solicitor
Patti McGonagle, Resident
Lori Travis, Resident
Mike Markovitz – Tunkhannock Ambulance
John Himka, Resident

ABSENT – Mayor Lou Jasikoff

AGENDA – No changes were made to the agenda.

MINUTES: The August 12, 2026, meeting minutes were reviewed, with no corrections noted.

C. Truitt made a motion to approve the meeting minutes from August 12th, 2026. G. Yunko seconded the motion. All yea.

PUBLIC COMMENTS
Resident Lori Travis asked for an update on the completion date for the paving project on College/Riverside Drive. B. Edwards informed her that there have been some delays but it was noted that the contractor informed her that they should start again by months end.
Resident John Himka asked who manages the Borough's Facebook page because his request to join had been pending for several weeks. S. Cantner explained that the Borough's page is open to everyone. She added that if he meant Voices for the Ville, it is a private page not administered by the Borough.
Mike Markovitz from the Tunkhannock Ambulance provided his monthly update. He noted that there were 192 calls this past month with nine being in the borough. The second round of memberships are going out and the gun bingo is happening November 8th.

CORRESPONDENCE – None.

MANAGER'S REPORT –

S. Cantner reviewed her manager's report and reminded registered Council members that the convention will be held Thursday, September 17, at 4:30 p.m. at Triton Fire Hall. She also noted that Quickbooks is starting to phase out some of their software programs and that our version will phased by September 2027. I am currently working with Ken Johnson and other municipalities to see which versions they use.

The Borough's CPA may be unable to conduct next year's audit. If so, he can recommend another CPA who has worked with South Abington Township. C. Fricke noted that many CPA firms no longer perform municipal audits. S. Cantner will keep Council informed and arrange for the Finance Committee to meet with any prospective auditors.
The minimum municipal obligation (MMO) worksheet for pensions for 2027 needs to be approved. This is done yearly and is a projection of what the borough's obligation will be for the pension plan. The projected cost for the borough full-time employees will be $7,287.00 and the police pension plan is $20 for administrative costs.

C. Truitt made a motion to accept the Minimum Municipal Obligation (MMO) work sheet for 2027. G. Yunko seconded the motion. All yea.

Halloween is right around the corner and Jimmy will be reaching out to past helpers for Friday and Saturday patrol. . Two motions are requested – one for official Halloween date and to hire patrol helpers at $13.00/hour.

C. Truitt made a motion that trick or treat festivities will be held on Saturday, October 31st, 2026 in the borough from 6pm -8pm. E. O'Connor seconded the motion. All yea.

E. O'Connor made a motion to hire three – four helpers for Halloween patrol at $13/hour for Friday, October 30th and Saturday, October 31st. D. Engler seconded the motion. All yea.

As we have noted in the past, PP&L will be replacing poles throughout the borough. Easements have been sent to all residents that would be affected. 216 Riverside Drive is now the property of the borough and an easement will need to be signed for this pole.

C. Fricke made a motion for S. Cantner to sign the easement for the PP&L pole replacement at 216 Riverside Drive. C. Truitt seconded the motion. All yea.

The annual fire company building payment of $13,108.49 is due from the two mills of real estate taxes collected from March through July. A motion was made to approve the payment, although it remains listed on the bills to be paid.

C. Fricke made a motion to make a payment to the Factoryville Fire Company Building Fund is the amount of $13,108.49. C. Truitt seconded the motion. All yea.

S. Cantner provided an update on the traffic calming signs. PennDOT approved our request and placed the speed sign on College Avenue and it will be there for seven days and then will be turned around to capture the speed from opposing traffic for another seven days. They were unable to approve the Riverside location due to the lack of speed enforcers available. Mr. Taluto from PennDOT did note that the speed signs do not collect data. S. Cantner noted that the two other speed radar signs are being shipped from overseas and should arrive by the end of the month.

G. Yunko made a motion to accept the manager's report. C. Truitt seconded the motion. All yea.

BILLS – S. Cantner sought approval for the bills. Unusual expenses are included in the financial narrative report. She noted that for the State Fund, she received the invoice from Midland Asphalt for the Kemmerer/Watkins seal coating project but that she is still awaiting a form CS-4171 that is required by PennDOT for this type of project.

D. Engler made a motion to pay the $48,156.00 to Midland Asphalt after they send in the CS-4171 form that is required. C. Truitt seconded the motion. All Yea.

G. Yunko made a motion to pay the bills. E. O'Connor seconded the motion. All yea.

COMMITTEE REPORTS –

a. **Finance**: C. Fricke has no updated changes to report on the financials from last month.

b. **Parks and Recreation**: C. Truitt reported that the Park Board will be meeting this month on Monday, September 14, 2026 due to the Labor Day holiday.

c. **Building and Grounds**: G. Yunko has nothing to report.

d. **Roads and Maintenance**: B. Edwards read a recap of J. Gesek's monthly progress report. He noted that if anyone finds any street lights out to inform the borough so we can get them taken care of all at once to avoid additional costs.

e. **Mayor's Report**: Bill Edwards has taken over Mayor duties while L. Jasikoff is away. He noted not much happening on last months police report, though he has noticed increase in police patrol in the area.

f. **Enforcement Review**: S. Cantner informed that our enforcement officer has sent out a couple lawn height letters, but mostly any problems are being addressed quickly and without issue.

g. **Zoning**: Several applications have been received and two permits have been issued.

h. **Solicitor's Report**: Solicitor Litwin noted that the Solicitation Ordinance will be advertised for next month. Wyoming County courthouse accepted the petition for the deed transfer of the Riverside Drive property. There is a 30-day appeal period but all should be done.

Solicitor Litwin also reviewed the Zoning Ordinance amendment to address emerging land issues and that the planning commission will be meeting at Nicholson Borough for the next couple of months to review these changes . He noted that if there are any changes that should be made in the zoning ordinance that now is the time. Council will review if there are any changes. S. Cantner asked if chickens can be revisited. P. Litwin said to let Planning Commission know to look at the livestock – pets area of the zoning.

i. **Events**: E. O'Connor asked Patti McGonagle to provide an update on the Christmas Market.

ORDINANCE AND RESOLUTIONS – none

OLD BUSINESS/NEW BUSINESS –

New Business:
As P. Litwin stated under his report, our Planning Commission will be meeting with Nicholson Boro and Clinton Township Planning commission regarding upcoming zoning changes. He noted that Carson Helfrich is well versed in this type of work and is recommending that council hires him to undertake this zoning change. He stated that the cost would be shared with Nicholson Borough and Clinton Township

> ***D. Enger made a motion to hire Carson Helfrich to work with our municipality regarding the changes in the zoning ordinance. C. Truitt seconded the motion. All yea.***

Old Business:
Parking remains a concern at Christy Mathewson Park. Since school resumed, more parents have been using the park to drop off and pick up their children rather than waiting in the school's traffic line. Vehicles are traveling up and down the hill at high speeds, creating a hazard for families walking along the driveway to the park. Several residents have expressed safety concerns. Jimmy recommended shortening the gate so vehicles cannot enter while leaving enough space for the lawn mower. The gate could then remain locked, limiting access to authorized individuals. B. Edwards will ask Jimmy about installing a digital lock that records who opens the gate.

> ***E. O'Conner made a motion to approve the purchase of a lock as well as shorten the gate so only authorized people are able to go down. G. Yunko seconded the motion. All yea.***

The regular meeting of the Factoryville Borough Council adjourned at 7:12pm. The next regular meeting will be held October 14th, 2026 at 6:30pm in the Borough Hall.

Respectfully submitted,

Shannon Cantner
Borough Manager