

CREEKSIDE PARK BOARD

Factoryville Borough & Clinton Township Joint Municipal Board

MINUTES

December 1, 2025

Board Members

Present:	Charles Truitt	Absent: Colin Fricke
	Janine Fortney	Kimberly Gallagher
	Therese Chamberlin	Ashley Brzoska
	Christina Joyce	
	Bridget Staffaroni	

Quorum was established.

1. Call to order at 6:36pm followed by Pledge of Allegiance
2. Attendance by Roll Call
3. Guests/Public Comments - N/A
4. Old Business:
 - 4.1. Approve minutes from previous meeting - Motion made by Janine to approve; seconded by Charles. Motion carried.
 - 4.2. Bills - Motion to approve payment of bills, as reviewed, made by Charles; seconded by Christina. Motion carried.
 - 4.3. Financial and Budget Committee Reports - Financial reports were not available to review this month.

Time allowed to follow up on the gutter estimate: Quote from Gutter Done seamless gutter company for 5-inch install is \$1,800 and 6-inch \$2,700 at the original pavilion. A 6-inch install is recommended by the company. The balance of the ARPA funds, after previous expenditures, is \$1,994.92 leaving approximately \$2,400 remaining. Motion made by Charles to approve 6-inch gutter installation at the original pavilion and utilize up to \$500 from the Creekside Park checking account to cover the difference between the estimate and balance due; seconded by Bridget. Motion carried.

5. New Business

Time allowed discussion of the following topics:

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- Frisbee golf completion: Board members discussed whether the course is complete and if mapping and markers are done. Follow up is needed on this.
- Board members discussed moving the sled storage out for use.
- Brief discussion on possible events that could be held including monthly food truck events with music, Winter creek day with smores on the chicken pit, outdoor warmer and games to be held late January.
- Board members discussed concerns about maintenance around drainage grates clogged and a blue panel on the ground, exposed by the playground. Follow up will need to occur on these items.

6. Next meeting date: January 5, 2026 at 6:30 pm

7. Adjournment at 7:22pm; Motion made by Bridget; seconded by Charles. Motion carried.

Respectfully submitted,

Bridget Staffaroni

Board Member