

CREEKSIDE PARK BOARD

Factoryville Borough & Clinton Township Joint Municipal Board

MINUTES

February 2, 2026

Board Members

Present: Ashley Brzoska
Charles Truitt
Therese Chamberlin
Bridget Staffaroni
Janine Fortney

Absent: Colin Fricke
Kimberly Gallagher
Christina Joyce

Quorum was established.

1. Call to order at 6:34pm followed by Pledge of Allegiance
2. Attendance by Roll Call
3. Guests/Public Comments - None.
4. Old Business:
 - 4.1. Approve minutes from previous meeting - Motion made by Charles to approve; seconded by Janine. Motion carried.
 - 4.2. Bills - Motion to approve payment of bills, as reviewed by Therese, made by Ashley; seconded by Bridget. Motion carried.
 - 4.3. Financial and Budget Committee Reports - Financial reports were briefly reviewed by Therese.
 - 4.4. Winter Creek Day - Board members discussed and confirmed the items each would bring to Winter Creek Day, scheduled for Monday, February 16 at 11:00am.
5. New Business

Time allowed discussion on the following topics:

Board members discussed the approval of the Trail to connect downtown Factoryville to Creekside Park via a walking path. The expenses are significantly greater than originally estimated, according to the engineer. A representative from Atlas, the engineering company, will attend both the Factoryville Borough and Clinton Township meetings on February 11th to review the plans and answer any questions.

CREEKSIDE PARK BOARD

Factoryville Borough & Clinton Township Joint Municipal Board

MINUTES

February 2, 2026

Gutter installation - Due to weather and delays on the contractor's end, they have not yet been installed. Board members discussed concerns about whether the delay and payment of the invoice might affect the expenditure of ARPA funds.

JABBS Egg Hunt - JABBS had informed us last year that it would be their last to organize the Easter Egg Hunt that typically takes place at the park. Board members briefly discussed and agreed that it is a significant undertaking that the Creekside Board would not be able to take on. Discussion on the possibility of holding a smaller scale event has been tabled until the next meeting.

6. Next meeting date: March 2, 2026 at 6:30 pm
7. Adjournment at 7:23pm; Motion made by Charles; seconded by Janine. Motion carried.

Respectfully submitted,

Ashley Brzoska

Board Member