

## CREEKSIDE PARK BOARD

Factoryville Borough & Clinton Township Joint Municipal Board

### MINUTES

February 3, 2025

#### **Board Members**

Present: Charles Truitt  
Therese Chamberlin  
Colin Fricke  
Bridget Staffaroni  
Janine Fortney  
Diane Dalton  
Ashley Brzoska

Absent: N/A

Quorum was established.

1. Call to order at 6:38pm followed by Pledge of Allegiance
2. Attendance by Roll Call
3. Guests/Public Comments - Present were Kim and Joe Gallagher and Christina Joyce. Kim and Christina both expressed interest in serving on the Board and provided a brief background on themselves.
4. Old Business:
  - 4.1. Approve minutes from previous meeting - Motion made by Bridget to approve; seconded by Therese. Motion carried.
  - 4.2. Bills - Motion to approve payment of bills as reviewed by Colin made by Ashley; seconded by Charles. Motion carried.
  - 4.3. Financial and Budget Committee Reports - Review of financial reports as distributed via email.
  - 4.4. Picnic Benches - The Board previously discussed ordering picnic benches; 3 handicap at \$325 each, and 3 regular at \$300 each. Diane will reach out to the builder to confirm whether they will require a deposit and what the delivery fee will be.
5. New Business
  - 5.1. Easter Egg Hunt - Motion to donate update to \$200 to JABBS Easter Egg Hunt, scheduled to occur April 19, 2025, made by Charles; seconded by Diane. Motion carried.

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The meeting allocated time for open discussion of items not included on the agenda, including the following:

- 5.2. Bandshell - Charles provided a quick update on research on companies: none provide their pricing without contact. He will reach out to the camp that had a similar bandshell built to discuss if he could get information on the plans and a cost estimate. In the meantime, the Board discussed reaching out to local musicians to get their thoughts and input on future events.
  - 5.3. A member of the board brought up a concern of some playground equipment seemingly wobbly/loose and inquired who might maintain the mulch and security of the equipment. Further discussion has been tabled for a future meeting and after research on maintenance procedures.
6. Next meeting date: March 3, 2025 at 6:30pm
  7. Adjournment at 7:16 pm; Motion made by Ashley; seconded by Charles. Motion carried.

Respectfully submitted,

*Ashley Brzoska*

Secretary