

CREEKSIDE PARK BOARD

Factoryville Borough & Clinton Township Joint Municipal Board

August 3rd 2026

Board Members

Colin Fricke

Therese Chamberlin

Kimberly Gallagher

Christina Ng

Ashley Brzoska

Janine Fortney

Bridget Staffaroni

Charles Truitt

CREEKSIDE PARK BOARD

Factoryville Borough & Clinton Township Joint Municipal Board

MEETING MINUTES

June 1, 2026

1. Call to Order

Meeting called to order at 6:30 PM.

2. Attendance

Present:

- **Kim**
- **Colin**
- **Therese**
- **Chuck**
- **Bridget**
- **Christine**
- **Ashley**
- **Jeannine**

3. Guests/Public Comments

Katie Flanagan attended to present the Lackawanna Trail Elementary STEAM Committee's summer initiative. Representatives from Boy Scout Troop 175 attended to present their proposed park improvement project.

4. Old Business

4.1 Approval of Previous Meeting Minutes

The Board approved the minutes from the previous meeting.

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4.2 Bills

Kim made a motion to approve the bills. Chuck seconded the motion. All in favor. Motion carried.

4.3 Financial and Budget Committee Reports

No additional report.

5. New Business

5.1 Katie Flanagan – STEAM Project at the Park

Katie Flanagan presented information on the Lackawanna Trail Elementary STEAM Committee's summer initiative. The committee requested use of the park for educational events from 4:00 PM to 5:00 PM on June 18, 2026 and July 16, 2026. The events are intended for Lackawanna Trail students, and one pavilion will remain open for public use during the programs. The Board approved use of the park at no rental fee.

Colin made a motion to approve the request. Chuck seconded the motion. All in favor. Motion carried.

5.2 Boy Scout Troop 175 Park Improvement Project

Representatives from Boy Scout Troop 175 presented plans to construct a permanent bocce ball court in the park as a community service project. The proposed court will be approximately 20 feet by 20 feet and will include gravel, low maintenance landscaping, and informational signage explaining the game. The project will be funded by the Factoryville Rotary Club, with Troop 175 completing the installation. The Board discussed the proposed location, expected maintenance, construction timeline, and long-term upkeep. Chuck made a motion to approve the bocce ball court project pending Rotary Club funding approval. Therese seconded the motion. All in favor. Motion carried.

5.3 Shed Discussion and Vote

The Board discussed purchasing an 8' x 12' Lifetime resin shed from Home Depot. The total cost, including delivery and installation, is approximately \$2,128 before tax. The Board agreed the Borough should complete the purchase as a tax-exempt entity.

Kim made a motion to approve the purchase of the shed. Bridget seconded the motion. All in favor. Motion carried.

5.4 Soccer Field Maintenance Update

An update was provided that the soccer fields had been treated and were in good condition for use.

5.5 Park Signage

The Board discussed updating faded park signs, including the large green entrance sign with white lettering. Members agreed to evaluate all park signage during Creek Day and determine whether signs should be repainted or replaced.

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5.6 Bird Deterrents

The Board discussed purchasing bird deterrents for use throughout the park.

5.7 Creek Day Planning

The Board approved holding Creek Day on July 15, 2026, from 11:00 AM to 2:00 PM, with July 22, 2026, designated as the rain date if necessary.

Chuck made a motion to approve the event. Bridget seconded the motion. All in favor.

Motion carried.

The Board also approved a \$250 budget for Creek Day.

Colin made a motion to approve the budget. Jeannine seconded the motion. All in favor.

Motion carried.

Planning items discussed included:

- Slip and slide
- Y-connector for water hoses
- Buckets
- Suncatcher craft activity
- Contacting the church regarding providing ice cream

6. Next Meeting

The next meeting will be held August 3rd, 2026, at 6:30 PM.

7. Adjournment

Chuck made a motion to adjourn. Therese seconded the motion. All in favor. Motion carried.