

CREEKSIDE PARK BOARD

Factoryville Borough & Clinton Township Joint Municipal Board

MINUTES

June 2, 2025

Board Members

Present: Colin Fricke
Charles Truitt
Janine Fortney
Therese Chamberlin
Bridget Staffaroni
Ashley Brzoska

Absent: Christina Joyce
Kimberly Gallagher

Quorum was established.

1. Call to order at 6:38pm followed by Pledge of Allegiance
2. Attendance by Roll Call
3. Guests/Public Comments - None present.
4. Old Business:
 - 4.1. Approve minutes from previous meeting, as corrected - Motion made by Charles to approve; seconded by Janine. Motion carried.
 - 4.2. Bills - Motion to approve payment of bills, as reviewed by Colin, made by Charles; seconded by Ashley. Motion carried.
 - 4.3. Financial and Budget Committee Reports - Financial reports as dispersed via email were briefly reviewed by Colin. Discussion occurred related to the remaining balances in account. Colin relayed that Attorney Litwin suggests the board may need to utilize funds from the savings account in order to pay for engineering costs for the new parking lot and trail.
 - 4.4. Creek Day - Board members agree to hold the event on July 16th, from 11am - 2pm; rain date will be July 23, 2025. Bridget will bring a slip -n'-slide and help shop for additional supplies. We have other miscellaneous supplies already, including water guns, in storage. Therese will reach out to the Methodist Church to see if they would be willing to donate ice cream/popsicles, as they've done in the past. Advertising of the event will be done through Facebook and the Remind messaging system. Motion made by Ashley to allow up to \$250 for purposes of purchasing supplies for Creek Day; seconded by Bridget. Motion carried.
 - 4.5. Appliances - Board members agreed that they will further research what freezer/refrigerator should be purchased. The Board also agreed to purchase one appliance for now to get a better idea on leftover space, before purchasing the second appliance.

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5. New Business
 - 5.1. Bird Deterrent - The netting was installed, however there is an issue with birds getting caught in the net and not being able to make it out. Board members discussed alternatives to keep the birds away from the pavilion and agreed to purchase owls and a sonic device to deter birds. Motion to allow purchase for purposes of bird deterrents up to \$100.00 made by Charles; seconded by Ashley. Motion carried.
 - 5.2. Raise in Rental Fees - Board Members reviewed the draft of the proposed resolution regarding increasing rental fees, for further distribution to Factoryville Borough and Clinton Township for their review and approval.

6. Next meeting date: July 7, 2025 at 6:30 pm

7. Adjournment at 7:27pm; Motion made by Bridget; seconded by Ashley. Motion carried.

Respectfully submitted,

Ashley Brzoska

Secretary