

CREEKSIDE PARK BOARD

Factoryville Borough & Clinton Township Joint Municipal Board

May 4th 2026

Board Members

Colin Fricke

Therese Chamberlin

Kimberly Gallagher

Christina Ng

Ashley Brzoska

Janine Fortney

Bridget Staffaroni

Charles Truitt

CREEKSIDE PARK BOARD

Factoryville Borough & Clinton Township Joint Municipal Board

MEETING MINUTES

May 4, 2026

1. Call to Order

Meeting called to order at 6:31 PM.

2. Attendance

Present: Chuck, Therese, Colin, Kim, Jeannine

Absent: Christine, Ashley, Bridget

3. Approval of Agenda

Chuck made a motion to approve the agenda pending the following changes:

- Add discussion regarding Men's Civic Club recommendations for crabgrass treatment
- Move picnic table discussion
- Correct the next meeting date

Therese seconded the motion. Motion passed.

4. Bills

Chuck made a motion to approve the bills. Kim seconded the motion. Motion passed.

5. Old Business

5.1 Picnic Tables

Discussion held regarding having Woodhaven possibly seal the picnic tables to be discussed at the next meeting

5.2 Apple Orchard Project

Discussion held regarding relocating the apple trees to the fence line instead of behind the dog park for future years – no action needed now

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5.3 Mulch

Mulch has been delivered and spread.

6. New Business

6.1 Shed Discussion

Discussion held regarding purchasing an 8x12 shed with a budget not to exceed \$2,500.

Colin made the motion. Jeannine seconded the motion. Motion passed.

6.2 Soccer Field Fertilization and Crabgrass Control

Quotes were reviewed for fertilization and crabgrass control services for the soccer fields. One quote totaled approximately \$1,050 per field through Turf Care for a five-step fertilization and grass control program. A second quote was also reviewed.

Board members discussed ensuring sales tax is removed from the quote and asked questions regarding field safety, including how long the fields would need to remain unused after treatment and whether the company would tape off or mark the fields during that time.

Chuck made a motion to approve spending up to \$2,100 for fertilization and treatment of both fields pending removal of sales tax from the quote. Colin approved the motion and Jeannine seconded. Motion passed.

6.3 Transfer of Funds

Discussion held regarding transferring funds from savings to the main checking account.

Colin made a motion to transfer \$8,000 into the main account. Therese seconded the motion and Chuck approved. Motion passed.

7. Adjournment

Therese made a motion to adjourn. Jeannine seconded the motion. All in favor.

8. Next Meeting

Next meeting will be held June 1, 2026 at 6:30 PM.