

CREEKSIDE PARK BOARD

Factoryville Borough & Clinton Township Joint Municipal Board

MINUTES May 5, 2025

Board Members

Present: Colin Fricke
Charles Truitt
Therese Chamberlin
Bridget Staffaroni
Ashley Brzoska (tardy; arrived in time for Item 4.3 below)
Christina Joyce

Absent: Janine Fortney

Quorum was established.

1. Call to order at 6:32pm followed by Pledge of Allegiance
2. Attendance by Roll Call
3. Guests/Public Comments - One guest present from the public.
4. Old Business:
 - 4.1. Approve minutes from previous meeting - Motion made by Charles to approve; seconded by Bridget. Motion carried.
 - 4.2. Bills - Motion to approve payment of bills, as reviewed by Colin, made by Therese; seconded by Charles. Motion carried.
 - 4.3. Financial and Budget Committee Reports - Financial reports as dispersed via email were briefly reviewed. Discussion occurred related to the remaining balances in account. A member relayed that Attorney Litwin suggested that the board may need to utilize funds from the savings account in order to pay for engineering costs for the new parking lot and trail; Board members agree.
 - 4.4. Picnic Benches - They have been delivered and are in place. Discussion occurred to stain the picnic tables for protection. The board agreed to table this matter until fall to allow further drying of the pressure treated wood.
 - 4.5. Review of Appliances - During the meeting it was discussed and agreed that the board will purchase one refrigerator and one freezer for the concession stand building. It was previously voted to allow use of the balance of funds, following the completion of the pavilion build.
5. New Business
 - 5.1. Movie Night - Discussion occurred of possibly holding a movie night at Creekside Park, with a projector and portable screen. The board will need to look into the legal aspect of showing movies in public and any possible repercussions

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for not following the proper protocol. Christina has a contact that she will look into to see if there may be any issues.

- 5.2. Creek Day - Typically held in July, and the board is looking to hold this event on the second Wednesday. The rain date would be July 16th. A budget is necessary for new supplies and the board will plan to vote on an amount at a future meeting, once it is determined what is needed.
- 5.3. Storage Shed - Discussion occurred regarding the possibility of adding another storage shed to keep chicken pit grates secured and move them closer to the chicken pit. Further discussion will need to be had regarding this matter to determine the best way to approach this matter.
- 5.4. Easter Egg Hunt - JABBS is not planning to do the egg hunt in 2026. It was discussed that it is too much of an undertaking for the board to take it over, but that board members would spread the word in the community to see if other local organizations would be willing to join efforts to take it on.

Time allowed for the following discussions:

Christmas Market - It was brought to the board's attention that the spot previously available for Secret Santa will not be available in 2026. Therefore, the board agreed, at this time, that they will no longer hold this event.

Fee Increase - A Resolution is necessary in order to implement the previously discussed increase in fees for renting the pavilion and chicken pit.

6. Next meeting date: June 2, 2025 at 6:30 pm

7. Adjournment at 7:36pm; Motion made by Bridget; seconded by Ashley. Motion carried.

Respectfully submitted,

Ashley Brzoska

Secretary