

CREEKSIDE PARK BOARD

Factoryville Borough & Clinton Township Joint Municipal Board

MINUTES

November 3, 2025

Board Members

Present: Colin Fricke
Janine Fortney
Therese Chamberlin
Kimberly Gallagher
Christina Joyce
Bridget Staffaroni
Ashley Brzoska

Absent: Charles Truitt

Quorum was established.

1. Call to order at 6:33pm followed by Pledge of Allegiance
2. Attendance by Roll Call
3. Guests/Public Comments - Ellen Canton and Rebecca Aten from Trail Rotary discussed their organization and how they would like to be more involved in the community, including Creekside Park.
4. Old Business:
 - 4.1. Approve minutes from previous meeting - Motion made by Kimberly to approve; seconded by Janine. Motion carried.
 - 4.2. Bills - Motion to approve payment of bills, as reviewed by Colin, made by Therese; seconded by Kimberly. Motion carried.
 - 4.3. Financial and Budget Committee Reports - Financial reports were not available to review this month.
 - 4.4. Time allowed to discuss delivery of the appliances and picnic tables for Friday, November 7th. Colin and Kimberly will do their best to be available. Brief discussion of donating the old appliances occurred, but no conclusion was made. Janine will follow up on the gutter estimates to be sure we can spend the ARPA funds by the end of the year for the gutter installation and have an update for the next meeting.
5. New Business
 - 5.1. Year 2026 Meeting Schedule - Board members discussed continuing meetings on the first Monday of every month, unless a holiday. In that instance, that month's meeting will be held on the following Tuesday.

CREEKSIDE PARK BOARD

Factoryville Borough & Clinton Township Joint Municipal Board

MINUTES

November 3, 2025

6. Next meeting date: December 1, 2025 at 6:30 pm
7. Adjournment at 7:46pm; Motion made by Kimberly; seconded by Bridget. Motion carried.

Respectfully submitted,

Ashley Brzoska

Secretary