

The Factoryville Borough and Clinton Township Joint Municipal Sewer Authority held its regular meeting on April 9<sup>th</sup>, 2025. The meeting was called to order by Authority Chairperson, Dan Engler at 6:01p.m. Pledge of Allegiance was cited, and roll call was taken by Authority Secretary, Shannon Cantner. Quorum has been made.

**PRESENT**

Bill Edwards  
Martin Reynolds  
Gary Evans  
Colin Fricke  
Dan Engler

**ALSO ATTENDING**

Operator Mike Hester  
Shannon Cantner, Secretary/Treasurer  
Paul Litwin, Solicitor

**ABSENT**

None

**AGENDA REVIEW** – No additions requested.

**PUBLIC COMMENTS** – No comments.

**MINUTES** – Minutes have been reviewed, and no corrections have been made.

*G. Evans made a motion to accept the minutes from the March 12<sup>th</sup>, 2025 meeting. B. Edwards seconded the motion. All yea.*

**CORRESPONDENCE**- None

**SECRETARY/TREASURER REPORT** –

S. Cantner informed the Authority that both the Chapter 94 & NPDES (National Pollutant Discharge Elimination System) permit have been submitted.

Our PP&L set rate of \$.055 will end in December. S. Cantner requests permission to begin researching different rates.

*B. Edwards made a motion to for secretary to begin researching prices for change of PPL rates. C. Fricke seconded the motion. All yea*

Second quarter billing went out and was a total of \$93,932.00. Current past due is \$58k with past due two quarter billing cycles is \$18,556.00. Keystone is now current.

*B. Edwards made a motion to accept the secretary/treasurer report. C. Fricke seconded the motion. All yea.*

**BILLS** – All bills to be paid are listed. S. Cantner saw an error on the bills to be paid list provided to the Authority. The PP&L utilities were listed as \$11,414.71 in which it should only be \$2,956.32.

*C. Fricke made a motion to change the bills to be paid to reflect the new amount due to PP&L of \$2,956.32. M. Reynolds seconded the motion. All yea.*

*C. Fricke made a motion to accept the secretary/treasurer report. M. Reynolds seconded the motion. All yea*

**OPERATOR'S REPORT** – Plant Operator M. Hester reported that the wastewater treatment plant is in good working order producing treated effluent that is within permitted limits. There were no alarm calls. Routine blower, DO probe and clarifier rake and influent skimmer maintenance were performed. M, Hester took the time to compile and send requested information for Chapter 94 reporting and permit to Milnes.

*C. Fricke made a motion to accept the Operator's report. M. Reynolds seconded the motion. All yeas.*

**OLD/NEW BUSINESS** –

New Business: There is now a correspondence tab that will be for any electronic or mail information received for authority to be notified of.

Old business:

S. Cantner noted that she has been receiving more calls to see if we accept credit cards for the authority. She spoke with PS bank who has a vendor that can provide us with a virtual terminal online for payments. Though there is a percentage fee that is charged per credit card transaction that these costs can be added to residents' transaction as a convenience fee. S. Cantner looking for approval to begin accepting credit cards and to work with PS Bank.

*C. Fricke made a motion to accept credit cards with the additional fee to be paid for by resident using the credit card. B. Edwards seconded the motion. All yeas.*

*C. Fricke made a motion to adjourn the meeting. M. Reynolds seconded the motion. All yea.*

The meeting of the Factoryville Borough and Clinton Township Joint Municipal Sewer Authority was adjourned at 6:16 p.m. The next meeting will take place on May 14th, 2025, at 6:00 p.m. at the Factoryville Borough Hall.

Respectfully submitted,



Shannon L. Cantner  
Authority Secretary/Treasurer