

The Factoryville Borough and Clinton Township Joint Municipal Sewer Authority held its regular meeting on March 12th, 2025. The meeting was called to order by Authority Vice Chairperson, Bill Edwards at 6:01p.m. Pledge of Allegiance was cited, and roll call was taken by Authority Secretary, Shannon Cantner. Quorum has been made.

PRESENT

Bill Edwards
Martin Reynolds
Gary Evans
Colin Fricke

ABSENT

Dan Engler

ALSO ATTENDING

Operator Mike Hester
Shannon Cantner, Secretary/Treasurer
Paul Litwin, Solicitor

AGENDA REVIEW – No additions requested.

PUBLIC COMMENTS – No comments.

MINUTES – Minutes have been reviewed, and no corrections have been made.

C. Fricke made a motion to accept the minutes from the February 12th, 2025 meeting. M. Reynolds seconded the motion. All yea.

SECRETARY/TREASURER REPORT –

S. Cantner informed the Authority that Milnes is currently working on the permit process and will have it all ready by the April 3rd deadline.

The second quarter invoices will be going out March 31st and will let everyone know when they will be ready for stuffing. S. Cantner is hoping to have them printed and newsletters in by the 27th.

A lot more residents are taking advantage of the ACH payments online to pay for their sewer. S. Cantner noted that she has it on her task list to look into different options to allow for credit card and online payment capabilities.

M. Reynolds made a motion to accept the secretary/treasurer report. G. Evans seconded the motion. All yea.

BILLS – All bills to be paid are listed. Unusual expenses include \$602.00 for the Secretary/Treasurer Insurance Bond of \$602.00. \$2,401.75 for WG Malden for the calibration and battery replacement, which was previously approved.

C. Fricke made a motion to pay the bills. G. Evans seconded the motion. All yea.

OPERATOR'S REPORT – Plant Operator M. Hester reported that the wastewater treatment plant is in good working order producing treated effluent that is within permitted limits. There were no alarm calls. As he reported at the last meeting, there has been an issue with the Keystone Pump station going into low level alarms due to damaged control float. He installed a new control float and has had no issues since.

G. Evans made a motion to accept the Operator's report. C. Fricke seconded the motion. All yeas.

OLD/NEW BUSINESS –

Old business:

G. Evans noted that two items were discussed when John Pullo at Keystone reached out. First, he realizes that payment needs to be made and second, he has asked if penalty fees can be forgiven. Discussion ensued.

G. Evans made a motion to forgive penalty fees up to today's date. M. Reynolds seconded the motion. All yeas.

B. Edwards made a motion to adjourn the meeting. C. Fricke seconded the motion. All yeas.

The meeting of the Factoryville Borough and Clinton Township Joint Municipal Sewer Authority was adjourned at 6:15 p.m. The next meeting will take place on April 9th, 2025, at 6:00 p.m. at the Factoryville Borough Hall.

Respectfully submitted,



Shannon L. Cantner
Authority Secretary/Treasurer