

The Factoryville Borough and Clinton Township Joint Municipal Sewer Authority held its regular meeting on November 12th, 2025. The meeting was called to order by Authority Chairperson Daniel Engler at 6:00 p.m.

PRESENT

Colin Fricke
Gary Evans
Dan Engler
Martin Reynolds
Bill Edwards

ALSO ATTENDING

Rebecca Nelson, Assistant
Paul Litwin, Solicitor
Mike Hester, Operator
Shannon Cantner, Manager

ABSENT

AGENDA ADDITIONS – No agenda additions are needed.

PUBLIC COMMENTS – None

MINUTES – No additions or corrections were made to either minutes draft.

B. Edwards made a motion to accept the minutes from the October 8, 2025 meeting. M. Reynold seconded the motion. All yea.

G. Evans made a motion to accept the minutes from the October 28, 2025 special meeting. C. Fricke seconded the motion. All yea.

CORRESPONDENCE – There was no new correspondence to report on.

SECRETARY/TREASURER REPORT – S. Cantner informed the board that she finished the DEP letters and sent them out certified.

In order to increase sewer funds for the 2026 budget, approval is needed to increase the rate by \$2 per EDU.

B. Edwards made a motion to increase the sewer rate by \$2 per EDU from \$148 to \$150. M. Reynolds seconded the motion. All yea.

- a. The proposed 2026 sewer budget is completed. A motion is needed to approve advertisement of the budget for public review and the upcoming vote.

B. Edwards made a motion to approve advertising of the budget. C. Fricke seconded the motion. All yea.

- b. For the annual Chesapeake Bay reporting, it does not appear that we need to purchase nutrient credits, but due to a recorder issue last December into January, Mike reached out to DEP for clarification. Should DEP require the purchase of nutrient credits, approval is

needed to do so before November 28, 2025. Purchasing these credits should be no more than \$500.

B. Edwards made a motion to approve the purchase of nutrient credits up to \$500.00 if needed. C. Fricke seconded the motion. All yea.

G. Evans made a motion to approve the secretary report. C. Fricke seconded the motion. All yea.

BILLS – All bills to be paid are listed. Unusual expenses included \$9,750.00 for Rural Wastewater. This is due to having two invoices in a 7-week period. Keller Crushing for \$717.12 was for a driveway fix at the sewer plant.

B. Edwards made a motion to pay the bills. M. Reynolds seconded the motion. All yea.

OPERATOR'S REPORT – Plant Operator M. Hester reported that the sewer plant is in good working order and producing effluent within accepted parameters. There were 2 alarm calls during this period. October 19, 2025 was for a high-water level in the wet well. The second was on November 2, 2025 and was likely for a phone line loss/power blip.

C. Fricke made a motion to accept the Operator's report. M. Reynolds seconded the motion. All yea.

OLD/NEW BUSINESS – None.

EXECUTIVE SESSION – N/A

B. Edwards made a motion to adjourn the Sewer Authority Meeting. M. Reynolds seconded the motion. All yea.

The meeting of the Factoryville Borough and Clinton Township Joint Municipal Sewer Authority was adjourned at 6:10 p.m. The next meeting will take place on December 10, 2025, at 6:00 p.m. at the Factoryville Borough Hall.

Respectfully submitted,



Shannon Cantner
Secretary