

The Factoryville Borough and Clinton Township Joint Municipal Sewer Authority held its regular meeting on October 8<sup>th</sup>, 2025. The meeting was called to order by Authority Chairperson Daniel Engler at 6:10 p.m.

**PRESENT**

Colin Fricke  
Gary Evans  
Dan Engler  
Martin Reynolds  
Bill Edwards (6:15pm)

**ALSO ATTENDING**

Rebecca Nelson, Assistant  
Paul Litwin, Solicitor  
Mike Hester, Operator  
Shannon Cantner, Manager

**ABSENT**

**AGENDA ADDITIONS** – No agenda additions are needed.

**PUBLIC COMMENTS** – None

**MINUTES** – No additions or corrections were made.

*C. Fricke made a motion to accept the minutes from the September 10th, 2025 meeting. G. Evans seconded the motion. All yea.*

**CORRESPONDENCE** – There was no new correspondence to report on.

**SECRETARY/TREASURER REPORT** –

- a. Renewal of insurance is due for 2026. Insurance representative Jim Davis reviewed the insurance documents with S. Cantner. It is about a 9% increase from last year to this year.
- b. J. Gesek received a call from PennDOT. Riverside Drive, College Avenue, and Civic Club Way will be paved next year, and they believe we will potentially need to repair several manhole covers. We won't know until next year when PennDOT begins the roads. Solicitor Litwin recommends contacting PennDOT to determine if risers will be needed or if it is only repairs that will need to be made.
- c. Keystone Commons is behind on the sewer bill. S. Cantner would like to know if there is someone to contact about this. Solicitor Litwin recommends sending this to Portnoff Law.
- d. The finance committee will meet later in the month to set up the budget for 2026.

*M. Reynolds made a motion to accept the secretary/treasurer report. G. Evans seconded the motion. All yea.*

**BILLS** – All bills to be paid are listed. Unusual expenses included Good Buy Oil for \$1,183.11 for the backup generator.

*G Evans made a motion to pay the bills. B. Edwards seconded the motion. All yea.*

**OPERATOR'S REPORT** – Plant Operator M. Hester reported that the sewer plant is in good working order and producing effluent within accepted parameters. There were no alarm calls. The DEP inspection did not go as well as Operator Hester had hoped. The new inspector wrote the Sewer Plant up for two violations and two non-compliances. M. Hester has sent a response over. The first violation was for excessive solids and algae buildup where effluent goes into the stream. A combination of low stream levels and low discharge volume is probably a major factor here. The second violation is for the influent sampler location. The inspector wants the sampler to be before any of the return lines. The design was originally approved by the DEP engineers, and the sampler has been used by the EPA to collect samples. The first non-compliance issue was regarding the NIST thermometer which was not in the influent sampler. There was a mercury thermometer but not an NIST traceable. Both samplers now have the NIST traceable thermometer. Non-compliance issue number two was that the pump station generator is not weekly exercised under load. Both generators in the system automatically start and run every week but not under load. M. Hester does not read where this is required in the permit. He has reached out to the inspector for information on where the requirement is stated.

*B. Edwards made a motion to accept the Operator's report. C. Fricke seconded the motion. All yea.*

**OLD/NEW BUSINESS** – G. Evans raised a question regarding raising sewer rates. This does not seem to be a consideration this year.

**EXECUTIVE SESSION** – An executive session was held prior to the Sewer meeting to discuss a DEP document and send out a letter.

*G. Evans made a motion to allow Dan Engler to sign the document for DEP. M. Reynolds seconded the motion. All yea.*

*G. Evans made a motion to adjourn the Sewer Authority Meeting. B. Edwards seconded the motion. All yea.*

The meeting of the Factoryville Borough and Clinton Township Joint Municipal Sewer Authority was adjourned at 6:20 p.m. The next meeting will take place on November 12, 2025, at 6:00 p.m. at the Factoryville Borough Hall.

Respectfully submitted,



Shannon Cantner  
Secretary