



## FACTORYVILLE BOROUGH

Monthly Meeting Minutes – Monday, April 7th, 2025

The Factoryville Shade Tree Commission's monthly meeting was held on Monday, April 7th, 2025 at the Factoryville Library. The meeting was called to order at 11:01am by Monika Buczek and seconded by Matt Vlassis.

### PRESENT

Joe D'Antoni  
Monika Buczek  
Matt Vlassis

### ABSENT

Gabe Sorak

### ALSO ATTENDING

Linda Tucker

**OLD BUSINESS** – Minutes from the March Shade Tree meeting were reviewed and approved by all members. The group reviewed Linda Tucker's membership status, and Linda agreed to volunteer member status until Monika steps down in the fall. The group reviewed the Tree City USA awarding and reviewed the annual application process with Matt and Linda. The group re-visited the PA invasive/replasive website and confirmed that registration for the May event in Scranton had been closed. Joe mentioned that he had signed up to be on their waiting list if the application process opened up again.

**NEW BUSINESS** – The group reviewed the TreePennsylvania grant that was awarded last month. Tree species and site locations at LTEC were reviewed. Joe reprised the approval he received from Mr. Kearney via phone. Matt confirmed that the superintendent, Mr. Raskausus had also approved the plantings. Joe mentioned he'd be picking up the trees in Kingston, PA on Wednesday, April 9th with his brother-in-law's pickup truck and trailer. Joe said he would keep the ten bare-root trees safely stored in the basement of his barn.

The entire group reviewed their schedules for planting dates for the 10 days following the April 9th pickup. Everyone confirmed the days and times they would be available with planting scheduled to begin on Friday, April 11th at 5pm.

Friday, April 25th is Arbor Day, 2025. All members agreed to meet at 6:30pm that day after Eco Club events at LTEC for a group photo with students and Shade Tree members. All agreed that given time restrictions, a tree planting would not necessarily have to be completed on this day, but rather a ceremonial photo shoot with shovels and the Tree City USA banner would suffice.

Monika mentioned she thought Keystone College may have a connection with WNEP or some local news/media outlet. She said she would reach out to inquire about promoting our Arbor Day Celebration between Keystone College and the Shade Tree Commission. Joe said he

would reach out to Shannon Cantner to find out the Borough's current contact for the Wyoming County Examiner for a similar promotional inquiry.

The group reviewed the Annual Work Plan bullet points for the month of April. All agreed that things are on track, and according to schedule.

The group did not conduct a cleanup post meeting with plans for multiple tree plantings planned for the coming week.

**Monika motioned to adjourn the meeting, Matt seconded the motion; the meeting was adjourned at 11:53 am.**

The next Shade Tree Meeting is scheduled for Monday, May 5th, 2025 at 11:00 am.