



FACTORYVILLE BOROUGH

Monthly Meeting Minutes – Monday, June 2nd, 2025

The Factoryville Shade Tree Commission's monthly meeting was held on Monday, June 2nd, 2025 at the Factoryville Library. The meeting was called to order at 11:09 am by Matt Vlassis and seconded by Joe D'Antoni.

PRESENT

Joe D'Antoni
Monika Buczek
Matt Vlassis

ABSENT

Gabe Sorak

ALSO ATTENDING

Linda Tucker

OLD BUSINESS – Minutes from the May Shade Tree meeting were reviewed and approved by all members. Joe reviewed procedures for mapping trees using DCNR Tree Keeper software as required as the final step for completion of the TreePennsylvania grant process. Expense reimbursement was reviewed for expenses incurred during spring plantings. The group reviewed the watering program for the newly planted trees and reviewed the recommended site for the shrub at Christy Mathewson Park as requested by the FWCL.

NEW BUSINESS – Joe reminded everyone that the fall grant term would begin on June 2nd, with trees being delivered in early November. The group discussed the possibility of obtaining more trees in the fall. Joe mentioned he would not have the time over the summer months to devote to handling the grant submission process. The group decided to revisit plantings in the spring and instead focus on cleanups, recommending tree takedowns, and planning. Joe said he would attend the upcoming Tree Pennsylvania webinar to make sure we remain in the loop and on the list of returning grant members.

Since the previous date was rained out, the group re-scheduled for Friday, June 4th at 8am to plant the conifers at Creekside Park.

The group discussed the dead linden tree at Creekside park. All agreed to consider replacing the tree in the spring of 2026.

The group discussed the health of trees at Civic Club Way. Joe mentioned that the elm tree which had its central leader removed last year, is doing quite well. Joe discussed scheduling a cleanup at Civic Club way with Linda Tucker to remove the remaining roots from the large honeysuckle shrub that Jim Gesek recently removed. Linda and Joe agreed to coordinate a meet up via text.

The group discussed assessing tree health at Kemmerer slope to refine the tree map that was created last year and to recommend potential removal of one or two trees that are showing signs of stress.

The group discussed everyone's summer schedules. All agreed we would skip a July meeting given summer vacations, work schedules, etc.

The group scheduled Friday, June 6th at 4:30pm for a spring cleanup at Christy Mathewson Park. All agreed we would use the time to limb up dead, dying and diseased trees and assess the health of last year's bare root tree plantings throughout the park. The group would also plan to remove the dead shrub located in the area recommended to FWCL for planting.

The group discussed summer cleanups at CM Park and Creekside Park.

The group reviewed the Annual Work Plan bullet points for the month of June. All agreed that work items are on track, according to schedule.

The group did not conduct a post-meeting cleanup.

Monika motioned to adjourn the meeting, Matt seconded the motion; the meeting was adjourned at 11:41 am.

The next Shade Tree Meeting is scheduled for Monday, August 4th 2025 at 11:00 am.